



EVERGREEN PLASTIC CONTAINER, INC
7820 N Leadbetter Rd
Portland, OR 97203
Office: 503-286-7638
Fax: 503-286-6419
Email: info@evergreenplastic.com

Returnable Packaging Material Policy

EPC ships products using returnable and re-usable packaging materials. Re-use is both environmentally desirable as a source reduction, and economically important, as a significant cost factor in the delivery of bottles and preforms to customers. Returnable packaging materials include wood pallets, tier sheets, top frames. In order to prevent loss of packaging inventory, and to achieve the expected trip life for each item of returnable packaging, the following policy applies:

Customer will be charged upfront for the returnable packaging material (dunnage fee) at the following rates:

- Wood pallets: \$15/pallet
- Tier sheets: \$1.5/sheet
- Top frames: \$8/top frame

Dunnage fee is 100% refundable to our customer upon the following conditions:

- Dunnage should be returned in good working order, ready for reuse.
- Dunnage should be stored in a clean, dry environment and handled with reasonable care to preserve their utility for re-use, normal wear and tear excluded.
- Packaging materials may not be stored outdoors.
- EPC does not accept any material which is not stamped 'EPC' or 'USP'.
- All labels, tags and anything attached to the dunnage must be removed.
- Dunnage should be returned in individual stacks. (i.e. Please do not mix tier sheets with tops frames and top frames with pallets when stacking them)
- EPC will record and document the condition of incoming returnable packaging materials and promptly communicate to the shipping location of any complaints about quality. Please note that contamination of packaging materials – glass, food or chemical products, will render the packaging materials useless.
- When dunnage has been returned, EPC requests 7-10 business days for credit retrieval. Since the dunnage is usually returned in large quantities and is shrink wrapped, we need this time to sort through the dunnage to make sure that it is in good working condition for reuse and EPC's policies have been followed. We are unable to reuse dunnage which has not been specifically made for EPC's production line and must sort these also. Dunnage is counted by EPC upon arrival. **To make it easier on everyone, EPC counts the tier sheets in inches and multiplies it by 6 (# of tier sheets per inch).**

Unacceptable returns

- Dusty/dirty/ripped tier sheets
- Broken pallets or top frames
- Any wet material
- Mold, mildew
- Unusable materials

Thank you for your cooperation
Evergreen Plastic Container, Inc